

GREEN PRODUCTIVITY ASSOCIATION MALAYSIA Persatuan Produktiviti Hijau Malaysia

(Registration No.: 955)

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ANNUAL GENERAL MEETING MINUTES OF MEETING

Date : 25th September 2021 (Saturday)

Venue: Webinar - Google Meet

Time : 8.30 pm

Attendance: As attached

1. President's Address

1.1 The President welcomed everyone for taking time off to attend this Annual General Meeting (AGM) of the Green Productivity Association Malaysia which is being held online for the first time via Webinar using Google Meet. This year marked 20 years of existence of GPAM which was formed on the 20th July 2001. The President briefly ran through the past projects undertaken by GPAM throughout these 20 years. He also expressed his great loss of Puan Kamariah who was a very active member of the Association.

2. Confirmation of Minutes of AGM

2.1 Minutes of the last Annual General Meeting of the Association which was held on 8th August 2020 was approved by all members present.

3. Annual Report by the Secretary General

The meeting took note of the Secretary General's Annual Report for the year under review as follows:

3.1 Membership

No new member joined the Association during the period under review. As at 31st December 2020, the membership stands at 17.

3.2 Collaborations

The proposal for registration as a Training Provider (TP under the Human Resource Development Fund (HRDF) for their E-Penjana Programs was unfortunately aborted.

3.3 Due to the ongoing MCOs, there were no activities carried out.

4. Financial Report

4.1 The treasurer tabled the Financial Report and together with the Internal Auditors' Report for the Association for the year ending 31 December 2020 with a balance of RM5609.87 as there is no outstanding membership fee.

Both the Financial Report and Internal Auditors' Report was unanimously approved and accepted by the Meeting.

5. Election of Executive Committee 2021-2023

5.1 The meeting unanimously elected the members of the EXCO as well as Internal Auditors for the period 2021-2023 as follows:

President:

Prof. Madya Dr. Samihah Khalil @ Halim

Deputy President:

Prof. Dr. Noor Azina ismail

Secretary General:

Ms. Lim Peng Peng

Deputy Secretary General:

Ms Wu Ghoi Gouk

Treasurer: Executive members:

Assoc. Prof. Dr. Kuppusamy Singaravelloo

Mr Lee Kiyau Loo

Assoc. Prof. Dr. Santha a/p Chenayah @ Ramu

Ms. Kwan Lan Ching

Mr. S. Thanasegaran Singaravelloo

Mr. Lim Tuan Tat

Internal auditors:

Prof. Dr. Phang Siew Nooi

Dr. Tan Teck Hong

6. Other matters

- 6.1 The Treasurer suggested that in order to sustain membership of GPAM, GPAM will need to find at least one new member a year beginning with this year.
- 6.2 The Meeting also unanimously approved and adopted the proposal of waiving the annual subscription of all members for the year 2021 as due to the ongoing Movement Control Order there were no activities carried out. The subscriptions paid in 2021 will be carried forward to 2022.
- 6.3 The Secretary General will report back to the committee on the issue of data entry (address) in the e-RoS system as there is a problem of keying in the home states of the members.
- 6.4 The post of Deputy Secretary General is elected for this period of 2021 2023 so that the Deputy Secretary General can be considered to succeed as the Secretary General in the next period of 2023-2025.

7. Closing Address by President

7.1 The newly elected President closed the meeting with thanks to the members for showing their trust in her in leading GPAM. She will need some time to familiarize herself with GPAM constitution, connect with GPAM's vision and mission. She wished all members to share and

contribute for the benefit of GPAM. She also thanked the past President for his leadership and invaluable contribution.

The meeting was adjourned at 10.30pm with a vote of thanks to the Chair.

Lim Peng Peng Secretary General

Prof. Madya Dr. Samihah Khalil @ Halim President

File/GPAM AGM Minutes 2021

Appendix Attendance AGM Green Productivity Association Malaysia (GPAM) 8.30pm 25 September 2021

- 1. Lee Kiyau Loo
- 2. Lim Peng Peng
- 3. Wu Ghoi Gouk
- 4. Assoc. Prof. Dr. Kuppusamy Singaravelloo
- 5. Prof Dr. Phang Siew Nooi
- 6. Dr. Samihah Khalil @ Halim
- 7. Kwan Lan Ching
- 8. Thanasegaran Singaravelloo9. Daniel Lim Tuan Tat
- 10. Dr. Santha Chenayah
- 11. Dr. Tan Teck Hong